

TENTATIVE AGENDA
REGULAR MEETING
NEWHALL CITY COUNCIL
MONDAY, SEPTEMBER 9, 2019 AT 7:00 PM
NEWHALL CITY HALL

Call to Order Regular Meeting

1. Roll Call - Rinderknecht, Gessner, Carolan, Gardemann, and Boddicker
2. Approval of Agenda
3. Public Forum
4. Department Reports
 - a. Public Works
 - b. Council
 - c. City Clerk
 - d. Fire/First Responders
 - e. Parks
 - f. Library
5. Approval of the following consent agenda items: Note: All items listed under the consent agenda will be enacted by one motion. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion.
 - a. Minutes From: August 26, 2019
6. Bills List Totaling: \$6,486.57
7. Council Action
 - a. Quotes for doors at Main Park Pavilion
 - b. Quote for new Sensus Reader
 - c. Library Bylaws changes
 - i. Under "Responsibilities of Users"; remove statement "***personal disks or flash drives may not be used on the library computers. Disks can be purchased from the library \$1.00.***" Patrons bring in resumes and other documents to update or print and the library does not keep disks/flash drives in stock for purchase.
 - ii. Adding a requirement that patrons that want to use the computer must first fill out a library card. This allows the Library Director a phone number in case issues with the computer occur or if she needs to contact them for any reason.
 - iii. Adding new patrons will be placed on a 3-month probationary status. During this time the patron may check out 3 items per family, which includes 2 books and 1 DVD. Each additional renting or checkout is at the discretion of the Library Director.
 - iv. Section "Library Services" should delete Books on Tape, VCR Tapes, Tape Recorder, Film Projector, Children's Books on Cassette, and remove Public Use. In the same section items to be added: Books on CD, Cake Pans, 4 Computers, and Patron Use Only.
 - v. Computer Copies charges should be deleted.
 - vi. Copier Machine Copies/Computer Copies – All copies will be called "Copies" and all copies should be .50, which changes black and white from .15 and color from \$1.00.
 - vii. Section III of Board of Trustees Bylaws; (for approval of minutes and bills) the officers of the board shall consist of a president, the City Clerk, and a Secretary.
 - viii. Term of Office section; Term of office to be changed from one year to six years.
 - ix. Vacation Section – add Funeral time off with pay is at the discretion of the Mayor
 - x. "Sick time" should be reworded to "Personal Time; Library Director will earn 5 working days of personal time a year, with no accumulation from year to year (previously approved for City Handbook, but not for Library Bylaws).
 - xi. Holidays – the Library Director is entitled to the following paid holidays; New Years Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, Day after Thanksgiving, Christmas Day, (previously approved for City Handbook, but not for Library Bylaws). See item d – add to Library Bylaws if approved.

- xii. Library Hours changed but Bylaws were never updated that Mondays the library is open 2:00 pm to 7:00 pm.
 - xiii. Addition of the Unattended Child Policy
 - d. Revision to City of Newhall Employee Handbook allowing employees 1 additional holiday on Christmas Eve.
 - e. Landscaping Quote for Main Park Pavilion from K.J's Greenthumb for \$3,254.81
 - f. Rinderknecht Development
 - g. UV System connector needs to be replaced.
- 8. Adjournment
 - *Pursuant to 21.4(2) of the Code of Iowa (2001), the City has the right to amend this agenda up until 24 hours before the posted meeting time.

August 2019 Revenue

Pet Registration	\$10.00
Building Permits	\$115.00
Franchise Fees	\$553.47
General Fund	\$3127.84
Pavilion Rentals	\$400.00
Garbage Fees	\$8,090.77
Library Penalty Fees	\$84.75
Parks Donations	\$8.00
Parks Concessions	\$865.00
Library Donation	\$33.00
FD#\$ Reimbursement	\$12,229.37
Water Fees	\$11,785.01
Sewer Fees	<u>\$17,683.20</u>
Total	\$54,985.41