

**Minutes  
City of Newhall  
City Council Regular Meeting  
Monday, April 11, 2016 – 7:00 PM**

Mayor Mattson called the regular meeting to order at 7:00 p.m.

Council members present: Gessner, Boddicker, Much, Rinderknecht, and Carolan were present.

**Approval of the Agenda:** Motion by Boddicker, 2<sup>nd</sup> by Much to approve the agenda with removing item I, All present aye, motion carried.

**Department Reports:**

**Public Works:** Snow plow has been repaired. Fuel line cracked on tractor. North end of Main Street we need to extend the culvert. Pickering Backhoe gave us a quote for \$2000. Ricklefs and Lauren with HRGreen feel the field tile was hit possibly by fiber optics people. Ricklefs will be looking into it further.

**Library:** Alison has applied for a grant from Better World Books for furniture for the new library.

**Parks:** Mart Campbell shared that a USSSA team is using the field the following weekend for a tournament.

**Consent Agenda and Bill Consent:** Motion by Rinderknecht, seconded by Carolan to approve the minutes from Minutes from March 28, 2016, and Bills List Totaling \$15,899.87. All present aye, motion carried.

VENDOR	DESCRIPTION	AMOUNT
ALLEN & VERNON & HOSKINS	MAYOR CALLS ON ZONING AND SIDEWALKS	\$27.81
ALLIANT	CITY ELECTRIC AND GAS	\$533.73
ATKINS LUMBER	SHOP - PAINT, SHEETROCK AND SUPPLIES	\$270.78
ATKINS REC	PARKS - LEAGUE DUES	\$135.00
BC REPUBLICANS	PAVILION REFUND	\$25.00
BOUNDTREE	FIRST RESPONDERS - OXYGEN NASAL EQUIP	\$64.15
BOUNDTREE	FIRST RESPONDERS - PLASTIC POUR BOTTLES	\$23.46
CORTEZ	STREETS - REPLACE HOSES OUT OF SHIFT TOWER	\$948.20
CAMPBELL, MART	PARKS - MISC SUPPLIES	\$28.89
EMERGENCY MEDICAL PRODUCTS	FIRST RESPONDERS - MISC EQUIPMENT	\$196.23
G&H	SHOP/LIBRARY BATHROOM AND OUTLET	\$1,554.76
GAZETTE	CITY - PUBLICATIONS	\$133.45
INT'L INSTITUTE OF MUNICIPAL CLERKS	CITY - ANNUAL RENEWAL FEE	\$155.00
J&R ENTERPRISES	CITY - GARBAGE AND RECYCLING	\$4,571.90
KEYSTONE LABS	WATER/SEWER - TESTING AND ANALYSIS	\$251.00
KOLLMORGEN, SCHLUE & ZAHRADNIK	MAYOR CONFERENCE MEETING ON SIDEWALKS	\$287.65
MATT PARROTT	WATER - NEW BILL STATIONARY	\$793.20
MENARDS	CITY - UTILITY HOOK, TOWELS 1X4-8	\$13.26
MIDWEST ELECTRONIC RECOVER	CITY - DISPOSAL OF 2 CRTS	\$20.00
MUNDT, ALISON	LIBRARY - CLASS	\$96.43
P&K MIDWEST	PARKS - PARTS AND SERVICE	\$218.29

RABE HARDWARE	MATERIAL AND PLUMBING FOR SHOP	\$3,174.00
SENSUS	WATER - YEARLY SOFTWARE SUPPORT	\$1,617.45
SOUTH SLOPE	CITY - TELEPHONE, INTERNET AND CABLE	\$570.24
STAPLES	CITY - BLACK CARTRIDGE AND LETTER OPENERS	\$67.56
STAPLES	CITY - INK CARTRIDGES AND TIME CARDS	\$67.56
VISA	CITY - IDRIVE SUPPORT	\$21.72
WERNING, DANIEL	WATER - METER REFUND (PREV BILL LIST HAD \$125)	\$33.15
		\$15,899.87

**Council Action:**

- a. Art Turner inquired about putting a culvert in on 1<sup>st</sup> Avenue with 80 ft of double walled plastic. Turner will be required to pay for the culvert and the city will oversee that certain requirements are met including intakes being installed. Motion by Much, 2<sup>nd</sup> by Gessner, all present aye, motion carried.
- b. Motion by Boddicker was made to go into closed session to discuss job performance and work environment in regards to the Grovert building and project sealed bids; no 2<sup>nd</sup> was made, motion failed. Iowa Code states any project over \$135,000 sealed bids are required. The Grovert Building project has not received any sealed bids. Mayor Mattson shared that the previous council was aware of the state law, but decided to proceed with the project. A motion was made by Gessner, 2<sup>nd</sup> by Much to discontinue work on the Grovert Building for now. Rinderknecht, Gessner, Much, Carolan all aye, Boddicker nay, motion carried. It is noted that discontinuing the work at the Grovert building was not on the agenda.
- c. Motion by Much, 2<sup>nd</sup> by Rinderknecht was made to allow Bruce and Mike to work 9 hour days Monday through Thursday and 4 hours on Friday on the weeks that they are not on call for the weekend. The other employee that is on call will be available 8 hours on Friday; all present aye, motion carried.
- d. Atkins Savings Bank was not in attendance to discuss financing for the Grovert Building.
- e. Design revisions at the property located at 22 Main Street (Snyder's) – the city hasn't received recommendations from Jennifer Zahradnik. Item was tabled until next meeting.
- f. Approval of the design revisions at the property located at 19 Main Street with no additional costs for the city (Sutton's) – Motion by Boddicker, 2<sup>nd</sup> by Rinderknecht, all present aye, motion carried.
- g. Motion by Gessner, 2<sup>nd</sup> by Much to approve Gene Peterson to the fire department; all present aye, motion carried.
- h. An update from Jennifer Zahradnik regarding legal advice for Main Street project was tabled.
- i. Motion by Boddicker, 2<sup>nd</sup> by Rinderknecht to approve the quote received from D&N Fence for \$3,200.00 to make repairs to the fence at the ball park; all present aye, motion carried.

**Adjournment:** At 7:23 p.m. Carolan moved to adjourn, Boddicker seconded, all present ayes, motion carried.

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Jan Mattson – Mayor

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Keri Touro – City Clerk