

**Minutes  
City of Newhall  
City Council Regular Meeting  
August 25, 2014 – 7:00 PM**

Mayor Mattson called the regular meeting to order at 7:00 p.m.

Council members present: Rinderknecht, Gessner, Childers, Much and Carolan were present.

**Approval of the Agenda:** Motion by Rinderknecht, 2<sup>nd</sup> by Much to approve the agenda. All present aye, motion carried.

**Public Forum:** Art Turner asked about the Cedar Rapids article “Sewer study could lead to hunt for illegal connections” from the Cedar Rapids Gazette. He wondered why we felt the need to hang it on the door at the Newhall City Hall. The council tried to explain that it was just for information only what other cities are facing in regards to homeowners that are illegally connected to the city’s sanitary sewer system.

**Consent Agenda and Bill Consent:** Motion by Gessner, seconded by Childers to approve the minutes from August 11, 2014 meeting and bills totaling \$23,787.64. All present aye, motion carried.

EXPENDITURE	DESCRIPTION	AMT
AMAZON	LIBRARY - DVD	\$32.95
BENTON COUNTY TREASURER	CITY - TAXES	\$3,255.00
BLUEGRASS PLAYGROUND	REC - SUPER DOME AND SHIPPING	\$1,884.00
FURLER UTILITY SERVICES	WATER - CHEMICALS AND PROF FEE	\$1,109.50
GAZETTE	LIBRARY - SUBSCRIPTION	\$280.80
GESSNER REPAIR	REC - MOWER TIRE	\$47.04
HUPFELD	CITY - 2 TREES REMOVED	\$2,300.00
IOWA LIBRARY SERVICES	LIBRARY - FY2015 EBSCOHOST DATABASE	\$68.75
JOHN DEERE FINANCIAL	CITY - MISC SUPPLIES AT THEISENS (credit on file)	\$0.00
KINZENBAW EARTHMOVING	STREETS - CULVERTS, MILEAGE, LABOR	\$1,215.00
LIBRARY PETTY CASH	LIBRARY - POSTAGE REIMBURSEMENT	\$72.80
MARTHA STEWART	LIBRARY - SUBSCRIPTION	\$24.00
MENARDS	SHOP/WATER - MISC SUPPLIES	\$20.66
PEOPLE MAGAZINE	LIBRARY - SUBSCRIPTION	\$116.07
POOL TECH	WATER - CHLORINE AND FUEL SURCHARGE	\$245.00
SNAP ON TOOLS	SHOP - TOOLS	\$58.05
STAPLES	LIBRARY - PRINT CARTRIDGES	\$84.97
THE PARK IT RACKS	REC - BIKE RACK FOR PARK	\$218.45
US CELLULAR	STREETS - CELL PHONE (CREDIT ON ACCT)	\$0.97
THARP DESIGN	CITY - 3 - 4'X8'3 SIGNS "WELCOME TO NEWHALL"	\$3,135.00
AUGUST PAYROLL	CITY - AUGUST PAYROLL SUMMARY	\$9,618.63
	<b>TOTAL</b>	<b>\$23,787.64</b>

**Council Action:**

- a. HRGreen Approval – Resolution 08252014 authorizing the City to submit a sponsored project application. Motion by Rinderknecht, 2<sup>nd</sup> by Childers to approve. All present aye, motion carried.
- b. HRGreen –Clean Water Project Approval of plans and specs and authorization to submit a permit application to the IA DNR, Motion by Childers, 2<sup>nd</sup> by Carolan to allow HRGreen to submit the permit and allow Mayor Jan Mattson to sign off on it. All present aye, motion carried.
- c. Jimberly's – Outside Event on August 28<sup>th</sup>. No representation was available for questions. Motion by Rinderknecht, 2<sup>nd</sup> by Childers to not allow the outside event. All present aye, motion carried.
- d. Tree at 401 1<sup>st</sup> Street E – Tree was trimmed and owner is asking for reimbursement for the costs since it is considered a city tree. Motion by Much, 2<sup>nd</sup> by Rinderknecht to not repay the owner. All present aye, motion carried.
- e. Tree at 510 2<sup>nd</sup> Street E– Needs to be removed. Customer removed tree without city approval. Item is tabled until invoice is received.
- f. Tree Trimmer for City. Quote from Sledge Shed – HT101 is \$565.00 and HT131 is \$625.00. Motion by Childers, 2<sup>nd</sup> by Rinderknecht to allow Bruce to purchase the HT101. All present aye, motion carried.
- g. Main Street Project and Street Lights tabled until more specific information/quotes are received.
- h. Bruce would like to purchase a new flashing light for the small snow plow, old one needs to be replaced. Motion by Gessner, 2<sup>nd</sup> by Childers, all present aye, motion carried.
- i. Approval of Allison Mundt for City Librarian. Motion by Carolan, 2<sup>nd</sup> by Rinderknecht, all present aye, motion carried.
- j. Employee Handbook Change – Librarian is considered fulltime with 30 hours a week. Motion by Much, 2<sup>nd</sup> by Carolan, all present aye, motion carried.
- k. Employee Handbook Change – Hourly Employees required to work on Sunday will receive double time. Approval by the Mayor if non-round work is required. Motion by Childers, 2<sup>nd</sup> by Gessner, all present aye, motion carried.
- l. Employee Handbook Change – Funeral section will also include “Day(s) off with pay at the Mayors discretion, will be allowed to employees who attend the funeral of an immediate family member”. Motion by Much, 2<sup>nd</sup> by Rinderknecht, all present aye, motion carried.
- m. Employee Handbook Change – “Sick Days” will be changed to “Personal Business” and it will be a total of 40 hours a year for city employees required to work 40, 30 hours for employees required to work 30 hours. Motion by Childers, 2<sup>nd</sup> by Rinderknecht, all present aye, motion carried.
- n. Employee Handbook Change – New city holidays will include New Years Day, Memorial Day, 4<sup>th</sup> of July, Labor Day, Thanksgiving, Day after Thanksgiving and Christmas. Library will amend their Bylaws to reflect the same. Motion by Childers, 2<sup>nd</sup> by Rinderknecht, all present aye, motion carried.
- o. Anderson Insurance – Fire Truck Insurance. Doug Anderson will meet with the Fire Chief, Jeremy Mahan and discuss coverage.
- p. Anderson Insurance discussed receiving Certificates of Insurance from businesses that do work for the city.

**DEPARTMENT REPORTS:**

- a. Public Works – Tree hit by lighting in park. Should be cleaned up in the next 2 days. Ollinger Doors will be working on door at Grovert building next week.
- b. Council – 2 Zoning permits have been given out at 300 6<sup>th</sup> Avenue for a driveway and 309 3<sup>rd</sup> Street for a deck.

**Adjournment:** At 8:23 p.m. Rinderknecht moved to adjourn, Carolan seconded, all present ayes, motion carried.

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Jan Mattson – Mayor

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Keri Touro – City Clerk