

Minutes
City of Newhall
City Council Regular Meeting
Wednesday, December 27, 2023 – 6:00 PM

Mayor Boddicker opened the regular meeting at 6:00 PM.

Roll Call: Council Present: Campbell, Cross, Wendel, Rinderknecht, Seeck

Approval of the Agenda: Motion by Cross, 2nd Campbell approving the agenda, all yes, motion carried.

Department Reports:

Public Works: Replaced water meter for 2760 71st St; Electrical issue with Christmas Light; trucks and mowers are in process of be serviced; Trent will be assisting resident at 11 C Avenue with moving vehicle from front of property.

City Clerk: Annual Exam is completed, report will be presented at the next meeting, in summary procedural issues were found that have been corrected or will be corrected, revenues and expenditures were all ok, payroll issue with no approval found for an increase of .10 an hour for Rita Sebastian back prior to 2012, this will be corrected tonight with salary resolution; Keri’s vacation couldn’t be used due to exam, will be rolling to next year.

Council: Campbell asked about replacing rock with mulch at parks. Quotes will be obtained in spring.

Consent Agenda and Bill Consent: Motion by Campbell, 2nd by Rinderknecht to approve the minutes from December 11, 2023, and bills totaling \$29,307.45, all present aye, motion carried.

VENDOR	DESCRIPTION	AMOUNT
Anderson, Lane	Fire/First Responder July-Dec Stipends	\$155.00
Baker and Taylor	Library - Books	\$268.23
Benton Co Solid Waste	Garbage - Tipping Fee 11/27 -12/14	\$1,239.24
Biblionix	Library - Software Annual Renewal	\$1,240.00
Bierschenk, Justin	Fire/First Responder July-Dec Stipends	\$40.00
Boddicker, Doug	Fire/First Responder July-Dec Stipends	\$40.00
Brokaw, Joe	Fire/First Responder July-Dec Stipends	\$45.00
Claeys, Trent	Fire/First Responder July-Dec Stipends	\$260.00
Dakota Supply Group	Sewer - Grate	\$230.00
Danker, William	Fire/First Responder July-Dec Stipends	\$225.00
ECICOG	City - Nuisance Administration	\$750.00
EZ Trash Solutions	Garbage and Recycling	\$5,623.95
Feld Fire	Fire - Supplies	\$299.80
Fire Ninja Safety Equip.	Fire - Junior Firefighter Orange	\$273.23
Fire Catt	Fire - Hose testing	\$822.50
Fish, Matthew	Fire/First Responder July-Dec Stipends	\$10.00
Gessner, Gerald	Fire/First Responder July-Dec Stipends	\$70.00
Gessner, Rosemary	Water/Sewer Deposit - Refund	\$5.00
Haerther, Jordan	Fire/First Responder July-Dec Stipends	\$190.00
Haerther, Timothy	Fire/First Responder July-Dec Stipends	\$50.00
Haughey, Jaryen	Water/Sewer Deposit - Refund	\$178.69
Houser, Cynthia	Fire/First Responder July-Dec Stipends	\$180.00
Iowa DOT	Snow Removal - Rock Salt	\$4,257.00

Iowa History Journal	Library - Subscription	\$35.95
Jones, Kourtney	Water/Sewer Deposit - Refund	\$147.13
Koopman, Patrick	Fire/First Responder July-Dec Stipends	\$30.00
Kurt, Ben	Fire/First Responder July-Dec Stipends	\$70.00
Lizer, Ben	Fire/First Responder July-Dec Stipends	\$125.00
Mahan, Jeremy	Fire/First Responder July-Dec Stipends	\$105.00
Menards	Shop - Storm Drain Parts and Supplies	\$150.97
New Century FS	Streets - Fuel	\$63.38
Petersen, Emily	Fire/First Responder July-Dec Stipends	\$115.00
Petersen, Gene	Fire/First Responder July-Dec Stipends	\$50.00
Scheer, Dennis	Water/Sewer Deposit - Refund	\$125.00
Schoettmer, Eric	Fire/First Responder July-Dec Stipends	\$35.00
TrueNorth Co	Fire - AD&D Insurance renewal	\$279.30
US Cellular	City - Cell Service	\$164.02
Vawter, Ken	Fire/First Responder July-Dec Stipends	\$185.00
Veldhuizen, Joe	Fire/First Responder July-Dec Stipends	\$160.00
Wiegand, Ted CPA	Annual Exam and CPA Services	\$10,839.06
State of Iowa Auditor	Annual Exam Filing Fee	\$175.00
		\$29,307.45

Council Action:

- a. Motion by Seeck, 2nd by Campbell, roll call vote all yes, approving Resolution 2023-001 Adding Chelsea Savings Bank to the Approved City Depositories, motion carried.
- b. Motion by Campbell, 2nd by Seeck, roll call vote all yes, approving Resolution 2023-002 Petty Cash Procedure, motion carried.
- c. Motion by Rinderknecht, 2nd by Cross, roll call vote all yes, approving Resolution 2023-003 Approving the July 2023 Wage Increases for Full-Time and Part-Time Employees, and wage increase for Rita Sebastian prior to 2012, motion carried.
- d. Motion by Wendel, 2nd by Seeck, roll call vote all yes, approving Resolution 2023-004 Adding "ROUNDS" to the Employee Handbook and 2.0 (Double time) for Sunday Rounds and 1.5 (Time in half) for Saturday Rounds, motion carried.
- e. Motion by Seeck, 2nd by Cross, roll call vote all yes, approving Resolution 2023-005 Transferring funds from RUT to Property Tax due to an error in processing deposit in software, motion carried.
- f. Cross volunteered to assist Claeys, Boddicker, Stull and Touro with updating the employee job descriptions.
- g. Motion by Wendel, 2nd by Campbell approving the G&H quote for new lights in the shop. Quote is \$80.00 per light, all yes, motion carried.
- h. Motion by Rinderknecht, 2nd by Cross approving Jonathan Becker as a Jr. Firefighter, all yes, motion carried.
- i. Tabled Parks Field Rental Policy.
- j. Motion by Seeck, 2nd by Cross accepting resignation of Rachelle Messner from the Zoning Board of Adjustments, all yes, motion carried.
- k. Mayor (Douglas Boddicker), Council (Ben Seeck, Bruce Cross, Doug Wendel, Rachelle Messner, Doug Rinderknecht), Fire Chief (Trent Claeys) and Assistant Fire Chief (Jeremy Mahan) were sworn in for the 2024-2025 term.
- l. Motion by Campbell, 2nd by Wendel approving the following Volunteer Fire Department and EMS officers for the 2024-2025 term:
 - i. Captain Gene Petersen

- ii. Lieutenant Ben Lizer
- iii. Safety Joe Brokaw
- iv. EMS Director Cindy Houser

Adjournment: At 6:31 PM, Seeck moved to adjourn, Rinderknecht 2nd, all present aye motion carried.

Doug Boddicker – Mayor

Keri Touro – City Clerk