

**Minutes**  
**City of Newhall**  
**Regular Meeting and Public Hearing**  
**Monday, February 13, 2017 – 7:00 PM**

Mayor Mattson called the Public Hearing to Order at 7:00 PM  
 Council Members present: Gessner, Boddicker, Much, Rinderknecht, and Carolan  
 Approval of FY17 Budget Amendment. Revenue \$342,892, and Expenditures of \$397,229  
 Motion by Boddicker, 2<sup>nd</sup> by Carolan to close the Public Hearing, all present aye, motion carried.

Mayor Mattson called the regular meeting to order at 7:01 p.m.  
 Council members present: Gessner, Boddicker, Much, Rinderknecht, and Carolan were present.

**Approval of the Agenda:** Motion by Much 2<sup>nd</sup> by Boddicker approved to add February 8, 2017 minutes to the agenda, all present aye, motion carried. Motion by Much, 2<sup>nd</sup> by Rinderknecht to approve the agenda, all present aye, motion carried.

**Public Forum:** Ellen Becker addressed the Mayor and Council regarding what she referred to as bad talk and very unprofessional behavior from certain city officials at the January 23<sup>rd</sup> council meeting; she added that if working for any other type of employer, a trip to HR could have been done, she continued that employees should be treated with respect and apologies to the City Clerk and Council person Boddicker should occur. There was no comment by those being addressed.

**Department Reports:**

**Maintenance:** Hoist issue (belt missing) – he has a fix in the works.

**Mayor:** Stuart Arnold resigned. We have advertised for a new employee.

**Council:** Carolan has received 4 complaints regarding house at the top of Main Street. Keri will contact the Sheriff's Office again. Garbage is blowing all over the neighborhood.

**Fire/First Responders:** Eric Hoyt resigned from Fire. New truck is still planning to arrive in March. First Responders now have a CPAP machine that has been set up for our community.

**Library:** Alison updated the council on Iowa Prison Industries regarding furniture for the Grovert Building. She hopes to hear back from them tomorrow. Zoo is coming back in August, A few new programs in June and July, Some painting events will also be planned. She has received a couple names for backup at the Library.

**Consent Agenda and Bill Consent:** Motion by Rinderknecht, 2<sup>nd</sup> by Carolan to approve the minutes from January 23, 2017 and February 8, 2017, and bills totaling \$28,072.40, all present aye, motion carried.

VENDOR	DESCRIPTION	AMOUNT
Alliant Energy	City Electric and Gas	\$9,342.05
Altorfer Machinery	1500 W Heater	\$96.39
Amazon	Library - Videos	\$202.64
Atkins Lumber	Grovert Building - Misc Supplies	\$588.65
Baker and Taylor	Library - Books	\$74.33
Benton County Engineer	Streets - Salt and Sand	\$890.24
Benton Landfill	Gate Fee	\$687.25
Craft Ideas	Library - Supplies	\$19.99
Creative Product Source	Library - Supplies	\$145.00
Danko Emergency Equipment	On/Off Switch	\$31.16
EZ Trash	City Garbage and Recycling	\$4,409.81
Fastenal Co.	City - Misc Supplies	\$155.86
Fire Engineering	Fire - Subscription	\$29.00

G&H Electric	Hanging and Taking down of Xmas Lights	\$300.00
Gahring	Weld Mower Deck	\$237.32
Gazette	Publications	\$190.02
Gessner Auto Services	Hub Bearing	\$491.35
John Deere Financial	Ball Bearing, Spindle	\$225.71
Keystone Labs	Wastewater/Water Analysis	\$220.00
Kirkwood Community College	Code 1 Conference for Jeremy Mahan	\$175.00
Linn Coop Oil Co.	Diesel Fuel	\$122.65
Newhall First Stop	City Fuel	\$581.74
Office of Auditor of State of IA	Periodic Examination Fee	\$1,200.00
Olympia Book	Library - Books	\$307.04
Rabe Hardware	Grovert Building - Rough in of Plumbing	\$5,318.89
Schimberg	Repair collar for water main	\$540.24
South Slope	City Telephone, Cable and Internet	\$568.64
Staples	City Supplies and Fire Print Cartridge	\$379.42
US Cellular	City Cell Service	\$96.66
Visa	Trailer for City, Idrive Main Fee, Accorn	\$445.35
		\$28,072.40

**Council Action:**

1. Motion by Much, 2<sup>nd</sup> by Gessner to approve resolution 02092017 for FY2017 Budget Amendment, all present aye, motion carried.
2. Grovert Building – Windows and Doors have been installed. Handicap entrance doors that automatically open with a button was not on the original plan. Clerk recommended invoicing city separate for added item after Alison Mundt suggested that grants could be available. Motion by Much, 2<sup>nd</sup> by Rinderknecht, all present aye, motion carried to have it invoiced separately and proceed with installation. Insulation bids were received from Pella Roofing and Insulation and Jena Tae Foam Co. Motion by Boddicker 2<sup>nd</sup> by Carolan, to approve Pella for \$11,927.00, all present aye, motion carried. Kinzenbaw Earthmoving bids were tabled. Bruce added that there is no gutter on the west side of building. Gutter needs to be installed before it starts cutting into our new concrete.
3. LB Anderson regarding insurance coverage for the city. Tabled until next meeting. Mayor Mattson asked if we should go out for quotes for other insurance companies to bid the business. Mayor will be stopping into Hartz Insurance to see if they would like to submit a bid.
4. Approval of FY17 Annual Urban Renewal Report. Motion by Boddicker, 2<sup>nd</sup> by Carolan to approve, all present aye, motion carried.
5. Set Public Hearing for FY18 Budget for Monday, March 13, 2017 at 7:00 PM, Motion by Much, 2<sup>nd</sup> by Gessner to approve date, all present aye, motion carried.
6. City Attorney – Approval of Allen, Vernon & Hoskins, PLC to be the City Attorneys, motion by Carolan, 2<sup>nd</sup> by Much, Rinderknecht, Much, Boddicker, Carolan aye, Gessner no, motion carried.
  - a. Approval of raises for FY18 – effective 7/1/2017. Motion by Rinderknecht, 2<sup>nd</sup> by Boddicker, all present aye, motion carried. Bruce Cross – increase from \$17.11 to \$18.00, Alison Mundt – increase from \$13.33 to \$14.00, Keri Touro – increase from \$19.79 to \$20.19
7. City is looking for a person that would act as backup for the library and city hall when Keri and Alison need to be gone.

**Adjournment:** At 8:02 p.m. Carolan moved to adjourn, Gessner seconded, all present ayes, motion carried.

---

Jan Mattson – Mayor

---

Keri Touro – City Clerk