

Minutes
City of Newhall
City Council Regular Meeting
January 10, 2022 – 6:00 PM

Mayor Boddicker called the regular meeting to order at 6:00 p.m.

Council members present: Campbell, Cross, Rinderknecht, Seeck, Wendel

Approval of the Agenda: Motion by Wendel, 2nd by Campbell, all present aye, motion carried

Department Reports:

Public Works: Lynch has been gone off and on the past 2 weeks due to covid; plowing done and currently working to move the piles of snow and touch ups; Saturday night of plowing, a resident of the apartments above the post office contacted City Hall regarding 2 windows of their vehicle being broke out, he said he thinks the snow pusher did it. Boddicker and Claeys went to the location with the snow pusher, and we contacted our insurance company, Claeys does not recall the situation occurring, Touro did inform the resident that during a snow emergency all vehicles are supposed to be removed from the streets.

Mayor: Boddicker thanked everyone for attending and for their service; he also shared some of the ongoing projects and possible other items to be accomplished going forward (solar panels, staggered elections, mapping software, sidewalk to the gazebo, concession stand, west park pavilion, playground equipment, storm sewer at the ball field, code book updates/revisions, and the dugouts).

Council: Campbell welcomed all the new council and asked about a tour to the lift stations and sewer and water plants, Claeys said he would make that happen in the spring; Cross asked if we could get a coat rack in the council chambers, Touro said she would get one.

City Clerk: Touro shared for the new council what expenditures they would see each Month/Qtrly/Annually and what the city approximately receives annually for revenue, a copy of the bank statement listing all the city accounts and their current balance, a list of the solar panel locations and the municipal officials of the city.

Parks: Campbell asked if we should be installing LED, motion or timer lights on the outside lights at the main park, question will be added to the next agenda.

Library: Stull shared that she is required to shift books and is removing books that have not been checked out for 7 or more years, will maybe have a book fair; grant funds were received for the new computers and security camera.

Fire: Claeys shared that maintenance needed to be done on the 729 grasshopper (dash lights out), 724 pumper (no defrost, left blinker), 720 tanker (clutch slipping); air packs will be expired in 2 years and will need to be replaced (approximately \$60-\$80,000), new pumper will need to be purchased in 2027 (approximately \$500,000).

Consent Agenda and Bill Consent: Motion by Wendel, 2nd by Campbell to approve the minutes from December 27, 2021, and bills totaling \$15,622.75 all present aye, motion carried.

VENDOR	DESCRIPTION	AMOUNT
Alliant Energy	City - Electric and Gas	\$7,350.32
Bierman, Darren	Fire - 1 set of Boots	\$300.00
Danker, Bill	Fire - Beverages for Station and Calls	\$83.75
Hawkins, Inc.	Water - Chlorine	\$726.61
Hydrants Unlimited	Water/Sewer - Operator and Supplies	\$940.00
New Century FS	City - Fuel	\$415.79

South Slope	City - Internet, Phone and Cable	\$604.00
Utility Services	Water - Ground Storage & Pedis	\$4,327.71
VISA	Library - Microsoft	\$106.99
VISA	City - Adobe, Calendar, Shop - 2 Sweatshirts, 2 Coats, Air Pump	\$767.58
		\$15,622.75

Council Action:

- A. Motion by Wendel 2nd by Seeck setting the Public Hearing approving the Proposed Tax Levy for January 24, 2022, all present aye, motion carried.
- B. Motion by Wendel, 2nd by Cross appointing Doug Rinderknecht as the ProTem, all present aye, motion carried.
- C. Motion by Campbell, 2nd by Rinderknecht approving Mossman Law as the City Attorney until January 2024, all present aye, motion carried.
- D. Motion by Seeck, 2nd by Cross, approving Keri Touro as the City Clerk until January of 2024, all present aye, motion carried.
- E. Motion by Wendel, 2nd by Seeck, all present aye motion carried for the following board members:
 - i. Joanne Moeller – Library Board Chairperson – January 2027
 - ii. Todd Dengler – Library Board – January 2027
 - iii. Steve Spurgeon – Zoning Board of Adjustments – January 2027
 - iv. Gary Volesky – Planning and Zoning Commission – January 2027
- F. Motion by Campbell, 2nd by Rinderknecht approving Anderson Insurance and EMC until January 2024, all present aye, motion carried.
- G. Motion by Campbell, 2nd by Wendel to advertise for the Zoning Administrator position, Boddicker will fill in when needed, all present aye, motion carried.
- H. Motion by Seeck, 2nd by Cross to set the Budget Workshop for January 19, 2022, at 1:00 PM, all present aye, motion carried.
- I. Employee handbook revisions and clarifications:
 - i. Motion by Wendel, 2nd by Campbell to allow superintendent positions the option from April 1st to October 30th to work 10-hour days and take Friday off when not on call that weekend, work is done, and approved by Mayor, also “Comp time” can be used and if worked overtime, they use the overtime hours earned as the comp time, all present aye, motion carried.
 - ii. Motion by Wendel, 2nd by Seeck to allow for accounting purposes personal time and vacation can be used effective the 1st of each year. If employee leaves employment prior to their anniversary month and have used vacation, employees last paycheck will reflect and have deducted and unearned vacation used, motion carried.
 - iii. Motion by Rinderknecht, 2nd by Campbell adding that employees can “text” not just call absenteeism information, all present aye, motion carried.
 - iv. Motion by Seeck, 2nd by Campbell to table holiday pay until the next meeting, and combine with item v. all present aye, motion carried.
 - v. Rate of pay for holidays and when holidays should be taken if they fall on the weekend will be added to next agenda.
 - vi. Motion by Cross, 2nd by Rinderknecht to pay all full-time employees \$420 a month in lieu of health insurance and/or until insurance quotes are received and revising this motion, all present aye, motion carried.

- vii. Motion by Wendel, 2nd by Seeck to write it up for the next meeting, all present aye, motion carried.
- viii. Motion by Wendel, 2nd by Cross to approve a \$200 yearly allowance for steel toed boots for the Superintendents, if boots are ruined prior to one year approval will need to be received from the mayor, all present aye, motion carried.
- ix. Motion by Seeck, 2nd by Campbell to change software company name from Tyler Technologies to Simple City and the backup in done on OneDrive nightly, all present aye, motion carried.
- J. Spencer painting – tabled for quotes
- K. Carpet Pro – tabled for quotes

Adjournment: At 8:32 p.m. Seeck moved to adjourn, Wendel seconded, all present aye, motion carried.

Doug Boddicker – Mayor

Keri Touro – City Clerk