

**Minutes
City of Newhall
City Council Regular Meeting and Public Hearing
Monday, June 13, 2016 – 7:00 PM**

Mayor Mattson called the public hearing to order at 7:00 p.m.

Council members present: Gessner, Boddicker, Much, Rinderknecht, and Carolan were present.

Notice to Bidders. Plans and specifications and other contract documents will be on file in the office of the City Clerk of Newhall for 2500 sq. ft. of new construction and approximately 3500 sq. ft. of remodel construction totaling 6000 sq ft.

Motion by Carolan, 2nd by Much to close Public Hearing, all present aye, motion carried.

Mayor Mattson called the regular meeting to order at 7:40 p.m.

Council members present: Gessner, Boddicker, Much, Rinderknecht, and Carolan were present.

Approval of the Agenda: Motion by Much, 2nd by Rinderknecht, all present aye, motion carried

Public Forum: Sheriff Tippett stopped in and asked if there was anything the city had questions about. Ellen Becker asked how the Grovert building will be paid for.

Department Reports:

Public Works: Bruce will be on vacation 6/16 through 6/19. There is some concrete on Main Street that needs to be cleaned up. Also, do we need to clean up the green barriers? Street light globe has been broken already.

Fire: Jeremy has asked if he can roll remaining budget to the fire truck fund.

First Responders – New defibrillator will cost approximately \$24,000. They have applied for grants and have received both grants and donations. They also would like their budget rolled into their savings.

Consent Agenda and Bill Consent: Motion by Rinderknecht, seconded by Carolan to approve the minutes from Minutes from May 23, 2016, May 27, 2016 and bills totaling \$24,729.45. All present aye, motion carried.

VENDOR	DESCRIPTION	AMOUNT
ALLIANT	CITY ELECTRIC AND GAS	\$5,731.99
AMAZON	PARKS - SLOW PITCH BALLS	\$405.83
BENTON CO AUDITOR	CITY LAW ENFORCEMENT WAGES	\$4,387.50
BENTON CO SOLID WASTE COMM	CITY - GATE FEE	\$536.25
BOUND TREE MEDICAL	GLUCOSE, OXIMETER, PULSE, COLD PACKS	\$211.35
COUNTRY FLOORS	PAVILION VINYL FLOORING IN WEST PAVILION	\$150.00
FIRE & FIRST RESPONDERS STIPENDS	EMS AND FIRE CALLS	\$1,535.00
G&H ELECTRIC	BALL PARK RESTROOM REPAIR	\$79.89
GAZETTE	PUBLICATION - NOTICE OF BIDDERS	\$44.97
GAZETTE	PUBLICATION - MINUTES FROM 5/9/2016	\$101.05
HRGREEN	MAIN STREET PROJECT - POST OFFICE RAMP/STEPS	\$2,249.00
HYDRANTS UNLIMITED	WATER/SEWER CHEMICALS AND PROF FEES	\$940.00
IOWA LEAGUE OF CITIES	ANNUAL MEMBERSHIP - JULY 2016 THRU JUNE 2017	\$696.00
J&R ENTERPRISES	GARBAGE AND RECYCLING	\$4,438.92
KEYSTONE LABS	WATER AND WASTE WATER ANALYSIS	\$423.08
KOLLMORGEN SCHLUE & ZAHRADNIK	MAIN STREET PROJECT - LEGAL FEES	\$343.75

MENARDS	CITY -WAX BOWL RING W/O SLEEVE, FILL VALVE	\$15.46
MENARDS	BULKHEAD UNION, MIP ELBOW, 1"X 4" 80 RISER	\$11.33
NEWHALL FIRST STOP	FIRE - DIESEL FUEL	\$42.43
NEWHALL POST OFFICE	POST OFFICE BOX ANNUAL FEE	\$86.00
OUR TOWN PUBLICATIONS	HELP WANTED AD	\$30.00
PEPSI BEVERAGES	PARKS - PEPSI PRODUCT	\$370.46
PEPSI BEVERAGES	PARKS - PEPSI PRODUCT	\$697.11
RITA SEBASTIAN	PAVILION SUPPLIES	\$32.46
SOUTH SLOPE	CITY - INTERNET, CABLE AND PHONE	\$562.87
THARP DESIGN	3 3X5 BANNERS FOR BALL PARK	\$270.00
US CELLULAR	CITY CELL SERVICE	\$93.88
VISA	CITY - WEBSITE ANNUAL FEE, IDRIVE	\$242.87
		\$24,729.45

Council Action:

A. HRGreen

- a. Grading street or raise curb – Change order 8a, and 8b, recommendation was made to make one or the other changes. Motion by Boddicker to approve 8b, move the sidewalk and raise curb (\$3,374), 2nd by Carolan, roll call vote all ayes, motion carried.
 - b. Street light in last bump out – change order number 6. Change order number 6, section 1, add a light fixture for \$3895; Motion by Boddicker, 2nd by Carolan, Rinderknecht no, Gessner yes, Much no, Boddicker and Carolan yes, motion carried.
 - c. Vegetation will be handled by Bushman.
 - d. Jennifer Zahradnik recommendations and issues. Jennifer was unable to attend. Aaron Granquist asked if the city has a contract with her. The city does not have a contract with her. Jennifer's issues include: joints at buildings are poor (they are not complete), some joints are not straight or are bumpy. She also said that the café sidewalk is higher. There is also a few areas that seem low and do not drain. Aaron would like to do some bucket tests. If the tests fail, they will be required to fix. Council member Gessner added that another area, the area below the steps at the post office is also causing a puddle. The area north of the library and before the garage door needs filled or repaired. Several areas are in need of grout repair, area in front of Country Floors which has already been addressed for repair; area in front of the Locker is ADA compliant; between the Locker and Chiropractor, should have been poured differently. Aaron plans on pushing the contractor to complete and repair items that are wrong.
- B. Approval to proceed with bidding for Grovert Building. Motion by Carolan, 2nd by Much, to proceed with bidding. Bidding documents can be obtained starting June 15, 2016 at City Hall, pre-bid meeting will be held on June 21, 2016 and bids should be received prior to June 29, 2016 at 10:00 am.
- C. Ricklefs Changes Request #7 (Rock along the fence - \$728.30) was approved previously.
- D. Ricklefs Pay Application #8 (\$691.88) Motion by Boddicker, 2nd by Rinderknecht to pay, all present aye, motion carried.
- E. Ricklefs Pay Application #9 – Final (\$173,010.41). Boddicker made a motion to not approve until punch list is completed, 2nd by Much, all present aye, motion carried.
- F. Prairie Road Builders list of streets in need of repair. Motion by Rinderknecht, 2nd by Boddicker, approval of \$64,372.09 contract; all present aye, motion carried.
- G. City Maintenance position will be advertised for again.
- H. Sherman Storage would like to use 5th Avenue for entrance to his property. 5th Avenue is currently grass. Sherman would need to finish street at his expense, as far north as he would need,

approximately 200 feet, 30 feet wide, and he will need to work with Zoning Administrator. Motion by Gessner, 2nd by Much, all present aye, motion carried.

- I. Law Enforcement contract for 2016-2017 for \$18,330. Motion by Gessner, 2nd by Carolan, all present aye, motion carried.
- J. DO Meter quote for \$600 that was previously approved. When Bruce went to purchase, it is no longer available. New requirement is \$1000.00. Motion by Boddicker, 2nd by Carolan, all present aye, motion carried.

Adjournment: At 9:34:p.m. Carolan moved to adjourn, Rinderknecht seconded, all present ayes, motion carried.

Jan Mattson – Mayor

Keri Touro – City Clerk