

Minutes
City of Newhall
City Council Regular Meeting
June 27, 2022 – 7:00 PM

Mayor Boddicker opened the regular meeting at 7:00 PM.

Roll Call: Council Present: Campbell, Cross, Wendel, Rinderknecht, Seeck

Approval of the Agenda: Motion by Seeck, 2nd by Campbell approving the agenda, all aye, motion carried.

Department Reports:

Public Works: Prairie Road Builders have completed their road work, town looks good; at some point a large truck drove over the new cement work at concession stand (tire marks were found) and cracked it, it's been repaired; they will be trimming trees; replacing UV lights at sewer plant (UV lights have lasted twice as long as expected, but now are losing them daily, lost 4 over the weekend – replacing 80 at a cost of \$40 each; stop sign at post office will be replaced with permanent sign.

Mayor: Adding ATV, UTV to next agenda; Mayor and Keri spoke with our attorney regarding alley between 2nd and 3rd Street and 5th and 6th Avenue and attorney recommended the vacate request go through the planning and zoning committee for recommendation; discussion on investment policy also occurred with attorney recommending we go with the short version and reference the state code; attorney also advised that if letters are not working with violations with pets, law enforcement can be brought in to visit the homes in violation to inspect and elevate the situation.

Council: Seeck presented a sample of a map of streets in Keystone used when streets are being worked on that is published on social media and hung around town showing the streets that will be worked on. Keri has copy in file to use next year for Newhall; Seeck also asked about process for staggering elections, Touro will contact Benton County to see what process is; July 3rd we will lock the tennis courts and take down the soccer nets.

Fire: Fire Department thanked the council for their support during the FY22 year.

Parks: Ball season is winding down; concession stand will be open on the 3rd.

Consent Agenda and Bill Consent: Motion by Wendel, 2nd by Rinderknecht to approve the minutes from June 13, 2022, and bills totaling \$20,590.99, all present aye, motion carried.

VENDOR	DESCRIPTION	AMOUNT
Absolute Science	Library - Reading Program Project	\$350.00
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Atkins Lumber	Storm - Dug Out	\$298.98
Atlantic Bottling	Parks - Concessions	\$50.93
Benton Co Solid Waste	City - Tipping Fee 5/26 - 6/16	\$1,596.20
Campbell, Mart	Parks - Fuel	\$35.01
Danker, Bill	Fire - Water	\$10.00
EZ Trash	City - Garbage and Recycling	\$5,042.80
EZ Trash	City - Citywide Clean-up	\$760.00
G&H Electric	Storm - West park pavilion wire in conduit	\$3,290.95
Gazette	City - Publications	\$261.04
I Read	Library - Reading Program Project	\$102.58
Iowa DNR	Water/Sewer - Application Fee	\$85.00

Iowa League of Cities	City - Membership Dues 7/1/22 - 6/30/23	\$831.00
John Deere Financial	City - Streets/Parks Supplies	\$368.73
Keystone Labs	Water/Sewer - Analysis	\$243.25
Linn Coop	Fire - Fuel	\$253.58
Linn Coop	City - Fuel	\$369.83
Marengo Publishing Corp	City - Newspaper Subscription	\$28.54
New Century FS	City - Fuel	\$285.66
Newhall Fire Stipends	Fire - Calls, Mtg, Training - Jan-Jun 2022	\$2,430.00
Newhall Locker	Parks - Concessions	\$117.27
Rozek, Jessica	Water/Sewer - Meter Deposit Refund	\$125.00
Town and Country	Parks - Concessions	\$338.05
Uline	Pavilion - 8 Tables	\$2,300.00
US Weekly	Library - Subscription	\$69.96
Vinton Trophy & Awards	Parks - End of year tournament	\$596.63
		\$20,590.99

Council Action:

- a) Motion by Seeck, 2nd by Wendel approving the gutter work at the library for \$2,670.00 from Ron Wagner Home Improvement, and tabling the gutters at the concession stand and main park pavilion, all present aye, motion carried.
- b) Motion by Rinderknecht, 2nd by Wendel to proceed with the following culverts (Railroad Street and 3rd Avenue, 5th Avenue and Railroad Street, and 1st Avenue and Legion area), city workers will perform the work and obtain quotes for any tools they need to complete the job, all present aye, motion carried.
- c) Motion by Cross, 2nd by Campbell to transfer the remaining unexpended FY22 budget amount for the Fire Department to the Fire Truck Fund after all FY22 fire bills are paid, all present aye, motion carried.
- d) Motion by Seeck, 2nd by Wendel, all present aye, motion carried to notify the Planning and Zoning Committee and request a review and for them to make a recommendation to the council in regards to the alley between 2nd and 3rd Street and 5th and 6th Avenue. A vacate request was made by Joe Brokaw and Taylor Oltmann.
- e) Motion by Wendel, 2nd by Rinderknecht to remove the following trees (103 3rd Avenue, 107 3rd Avenue, 502 1st Street E, and west side of ball diamond) that are dead and on city property, all present aye, motion carried.
- f) Motion by Rinderknecht, 2nd by Wendel, all present aye, motion carried to approve the increase of the Main Park Pavilion rental to \$150 to Newhall residents and \$200 for anyone outside of Newhall, and the deposit for both will be \$200.00. Rules are told to renters, are on the contract that they sign, and posted in more than one spot in the pavilion but rules are still not being followed. Reservations made currently will pay the previous fee but going forward all new rentals and rentals in 2023 will pay the new fee. Rita and/or Keri will review the building after renter leaves and determine if rules were followed and if not, determine if a portion or entire deposit will be cashed.
- g) Motion by Campbell, 2nd by Cross, all yes to move into closed session to discuss performance review and wage increase with Keri Touro. Motion by Wendel, 2nd by Seeck to leave closed session, all yes. Motion by Cross, 2nd by Seeck to give Keri a 3% raise effective July 1, 2022, all present aye, motion carried.
- h) Motion by Seeck, 2nd by Campbell, all yes to move into closed session to discuss performance review and wage increase with Trent Claeys. Motion by Cross, 2nd by Rinderknecht to leave closed session,

all yes. Motion by Seeck, 2nd by Wendel to give Trent an 11% increase effective July 1, 2022 and change his title to City Maintenance Supervisor, all present aye, motion carried.

- i) Motion by Rinderknecht, 2nd by Seeck, all yes to move into closed session to discuss performance review and wage increase with Dan Lynch. Motion by Wendel, 2nd by Campbell to leave closed session, all yes. Motion by Wendel, 2nd by Cross to give Dan a 6% increase effective July 1, 2022, all present aye, motion carried.
- j) Motion by Wendel, 2nd by Cross, approving a 6% raise for April Stull effective July 1, 2022, all present aye, motion carried.
- k) Motion by Wendel, 2nd by Rinderknecht to move Marcy Cooksley to \$12.00, Cross abstained, Campbell no, Seeck no, motion failed. Motion by Seeck, 2nd by Wendel to give Marcy Cooksley a 6% raise effective July 1, 2022, Wendel, Seeck, Rinderknecht yes, Campbell no, cross abstained, motion carried.

Adjournment: At 10:03 PM, Wendel moved to adjourn, Seeck 2nd, all present aye motion carried.

Doug Boddicker – Mayor

Keri Touro – City Clerk