

**Minutes  
City of Newhall  
City Council Regular Meeting  
October 26, 2015 – 7:00 PM**

**Approval of the Agenda:** Motion by Childers, 2<sup>nd</sup> by Carolan to approve the agenda. All present aye, motion carried.

**Public Forum:** Doug Boddicker asked for clarification on the 1<sup>st</sup> Street Project. Lights on Main Street should be turned on soon at least on one side. Mayor Mattson said that because of delay lights will come on as soon as possible. Chair person xxx thanked the city for the work done on the Memorial Fund.

Katrina's Salon would like to purchase the lot behind the City Hall and their salon. We will revisit at a future date. The city would look at splitting City Hall and the lot when time comes to sell.

**Department Reports:**

**Public Works:** Waste water plant is up and running.

**Mayor:** Fence was installed around the generator at the park.

**Council:** Halloween Party at the Park Pavilion from 5:00 – 6:00

**Library:** Alison is on week 6 of 8 of her class. She is implementing new things that she has learned. Survey completed early. She is still looking at purchasing computer.

**Consent Agenda and Bill Consent:** Motion by Rinderknecht, seconded by Much to approve the minutes from October 12, 2015 meeting and bills totaling \$16,991.96. All present aye, motion carried.

AMAZON	VIDEOS	\$190.40
ATKINS LUMBER	PAINT	\$39.99
BAKER & TAYLOR	BOOKS	\$97.91
BENTON COUNTY EMS	EMS DUES	\$25.00
BENTON LANDFILL	GATE FEE	\$539.75
BROAD BEACH	BOOKS	\$110.96
CEDAR RIVER GARDEN	TOPSOIL 6 CU YDS, 7 CUB YDS	\$468.00
DATA TECHNOLOGIES	ADVANCED SYSTEM TRAINING	\$600.00
DENNIS SCHEER	2 CHIMNEY DEMOS	\$7,975.00
DENNIS SCHEER	GROVER WINDOW WELL INFILL	\$1,295.00
FOOD NETWORK MAG	SUBSCRIPTION FEE	\$27.97
FURLER UTILITY	PROF FEES AND SUPPLIES	\$1,082.55
G&H ELECTRIC INC.	WELL #2 NEW SERVICE	\$1,745.07
HAWKINS, INC.	CHEMICALS AND FUEL SURCHARGE	\$570.50
JOHN DEERE	GLOVES, HAMMER, CLAW W/HANDLE	\$24.98
KERI TOURO	184 MILES FOR CLASS IN DES MOINES	\$105.82
KNOW BUDDY RES	BOOKS	\$101.85
MENARDS	ANTIFREEZE	\$78.04
MILLER TUCKPOINTING	WATER BLAST SCHOOL MEMORIAL	\$250.00
PETTY CASH	PETTY CASH REIMBURSEMENT	\$66.81
QUILL.COM	LAMINATOR	\$97.93
READER'S DIGEST	SUBSCRIPTION FEE	\$29.96
STAPLES	BINDERS AND PAPER	\$892.97
THE FAMILY HANDYMAN	SUBSCRIPTION FEE	\$16.98

TIM TOURO	PAINT FOR BATTING CAGE	\$57.65
ULINE	TRAFFIC CONES - ORANGE	\$197.47
VISA BANKCARD	ITEMS FOR FUNDRAISER, INK	\$151.70
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		\$16,991.96

**Council Action:**

- a. Garbage Bids – Between J&R and EZ Trash Solution. Motion by Carolan to go with J&R with a 1 year contract, 2<sup>nd</sup> by Childers, Rinderknecht, Gessner, Much, Childers, and Carolan aye, motion carried.
- b. Bruce Cross presented 2 quotes for snow bucket for assisting in removing snow on Main Street. Mayor Mattson thought we should wait one year and see how the cleaning goes after the main street is completed. Motion by Carolan, 2<sup>nd</sup> by Much to table and look at how removal goes. All present aye, motion carried.
- c. Data Tech On-site Advanced Training - \$600. Motion by Much, 2<sup>nd</sup> by Carolan to approve. All present aye, motion carried.
- d. Maternity Leave Addition to Employee Handbook. Motion by Childers and 2<sup>nd</sup> by Much to work with the lawyers to add a section to the employee handbook for maternity leave. Leave will consist of 60% of normal pay for the regular weekly amount of hours worked for duration of 6 weeks for the purpose of maternity/paternity/family leave.
- e. Anniversary Date Clarification. Motion by Childers, 2<sup>nd</sup> by Much to grandfather in our current employees to have their date of employment (part-time or full-time) as their anniversary date for benefits. Keri will work with city attorney to confirm going forward that employee handbook reads that the anniversary date of becoming full-time is used to determine their benefits. All present aye, motion carried.
- f. Street Light Banners or Decorations. Motion by Much, 2<sup>nd</sup> by Childers to go with Banners. All present aye, motion carried.
- g. Grovert Building – Chuck Stark has been contracted for \$38 an hour to replace the front windows. Other items inside need to be cleaned out to continue. Motion by Much, 2<sup>nd</sup> by Gessner to approve Chuck to proceed. All present aye, motion carried.
- h. Main Street Project – Tanks and Engineering Discrepancies. Ground soil surrounding the tanks that were removed is contaminated. City is waiting on DNR, HRGreen and Bushman to agree on how to proceed.
- i. Main Street Project Pay Request for \$63,791.55. Motion by Much, 2<sup>nd</sup> by Rinderknecht to approve, all present aye, motion carried.
- j. Waste Water Plant. Small details need to be addressed. Bruce and Matt with HRGreen are working up a list to give Ricklefs prior to paying the last pay request.

**Adjournment:** At 8:35 p.m. Carolan moved to adjourn, Childers seconded, all present ayes, motion carried.

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Jan Mattson – Mayor

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Keri Touro – City Clerk