

**Minutes  
City of Newhall  
City Council Regular  
September 9, 2019 – 7:00 PM**

Mayor Mattson brought the regular meeting to order at 7:00 PM

**Council members present:** Gessner, Gardemann, Carolan, Rinderknecht, Boddicker

**Approval of the Agenda:** Motion by Gardemann, 2<sup>nd</sup> by Boddicker to approve agenda switching order with action c and d, all present aye, motion carried.

**Public Forum:** Jesse Cooksley addressed the council asking about installing a splash pad in the Main Park. Friends and Family of Nick Haerther who recently passed away with cancer would like to raise funds in his memory to go towards a splash pad. Cooksley would like to proceed with fund raising, grants and meetings to start working towards their goal. Touro and Gardemann will join their group and more information will be obtained from towns that have splash pads and costs and ongoing requirements with having a splash pad for the city. Skylar Childers addressed the council with questions regarding the work done at the West Park playground. Why was sand used? Why was the Rec Board not notified when work was being done? Why was certain playground equipment removed? Thank you for installing bench and diggers. Doug Anderson added that EMC made recommendations for the landing area of the swing set but nothing was recommended for the equipment removal. The Council and Mayor shared that sand was used because of costs and it was one of the options given by EMC. Regarding the equipment removal, one of them was broken, the other one was removed and placed in an area and taken. There are other pieces of equipment located in the old shop that need to be installed. Mike Gardemann added that for 2 months Mike and Dan have been working on getting the swing set area safe, at any time when driving by, members could ask questions, didn't make sense that they are now when the project was complete.

**Department Reports:**

**Public Works:** Reading meters next week; 23 new radio reads were received.

**Fire:** Newhall Fire Department was in Manchester and won 1<sup>st</sup> Place in the state waterball fights.

**Parks:** Campbell shared that the 1<sup>st</sup> of October the banners will be taken down off the fences at the ball park, batting cage in the next couple days, tables at the end of September and they will be moving the gator to the city shop for the winter.

**Consent Agenda and Bill Consent:** Motion by Rinderknecht, 2<sup>ND</sup> by Carolan to approve the minutes from August 26, 2019, and bills totaling \$14,365.63, all present aye, motion carried.

VENDOR	DESCRIPTION	AMOUNT
ALLIANT ENERGY	CITY - ELECTRIC AND GAS	\$7,634.55
ATKINS LUMBER	PARKS - 18 6X6	\$1,404.00
BENTON CO FIREMAN ASSOC	FIRE - DUES	\$100.00
GAZETTE	CITY - PUBLICATION	\$107.50
HACH COMPANY	WATER - AMMONIA IONIC STR	\$83.45
HYDRANTS UNLIMITED	WATER - OPERATIONS AND SUPPLIES	\$1,120.00
IOWA ONE CALL	CITY - ONE CALLS	\$23.40
KEYSTONE LABS	WATER - 310 3RD ST TEST	\$110.00
LINN COOP	STREETS - FUEL	\$304.83
LINN COOP	FIRE - FUEL	\$549.23
NEWHALL LOCKER	FIRE - COUNTY EVENT	\$184.75
P&K MIDWEST	STREETS - FILTER,STUDS, BOWL	\$118.74

SOUTH SLOPE	CITY - INTERNET, CABLE AND PHONE	\$500.83
STAPLES	CITY - FLASH DRIVES AND SUPPLIES	\$157.85
STAPLES	FIRE - PRINT CARTRIDGES	\$186.99
THARP DESIGN	STREETS - FLAGS FOR MAIN STREET, CH, LIB	\$1,520.00
VISA	CITY - ADOBE / PARKS - NETS / WEBSITE	\$134.51
WHALEN, ADAM	WATER - METER DEPOSIT REFUND	\$125.00
		\$14,365.63

**Council Action:**

- a. Quotes for doors at Main Park Pavilion, motion by Boddicker, 2<sup>nd</sup> by Gardemann to approve the Atkins Lumber door quote for \$1475.25, all present aye, motion carried.
- b. Quote for New Sensus Reader – tabled until additional conversations take place with sensus and if possible, they attend the next meeting.
- c. Motion by Rinderknecht, 2<sup>nd</sup> by Gessner to have Keri add resolution to next meeting approving the additional holiday of Christmas Eve to the Newhall City Handbook, all present aye, motion carried.
- d. Motion by Gardemann, 2<sup>nd</sup> by Gessner to approve the Library Board to move forward with the following Bylaw changes
  - i. Under “Responsibilities of Users”; remove statement ***“personal disks or flash drives may not be used on the library computers. Disks can be purchased from the library \$1.00.”***
  - ii. Adding a requirement that patrons that want to use the computer must first fill out a library card.
  - iii. Adding new patrons will be placed on a 3-month probationary status. During this time the patron may check out 3 items per family, which includes 2 books and 1 DVD. Each additional renting or checkout is at the discretion of the Library Director.
  - iv. Section “Library Services” should delete Books on Tape, VCR Tapes, Tape Recorder, Film Projector, Children’s Books on Cassette, and remove Public Use. In the same section items to be added: Books on CD, Cake Pans, 4 Computers, and Patron Use Only.
  - v. Computer Copies charges should be deleted.
  - vi. Copier Machine Copies/Computer Copies – All copies will be called “Copies” and all copies should be .50, which changes black and white from .15 and color from \$1.00.
  - vii. Section III of Board of Trustees Bylaws; (for approval of minutes and bills) the officers of the board shall consist of a president, the City Clerk, and a Secretary.
  - viii. Term of Office section; Term of office to be changed from one year to six years.
  - ix. Vacation Section – add Funeral time off with pay is at the discretion of the Mayor
  - x. “Sick time” should be reworded to “Personal Time; Library Director will earn 5 working days of personal time a year, with no accumulation from year to year
  - xi. Holidays – the Library Director is entitled to the following paid holidays; New Years Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, Day after Thanksgiving, Christmas Eve, and Christmas Day.
  - xii. Library Hours changed but Bylaws were never updated that Mondays the library is open 2:00 pm to 7:00 pm.
  - xiii. Addition of a Unattended Child Policy
- e. Landscaping Quote for Main Park Pavilion from K.J’s Greenthumb for \$3,254.81- council agreed to revisit the landscaping in the spring of 2020.
- f. Rinderknecht Development – Engineers for Rinderknecht submitted a new drawing with just the Much land surveyed, omitting Drahas property. Discussion was ongoing regarding

will Much need to have water? What happens if Drahas doesn't sell, in regards to curb and gutter and sewer? Motion by Gardemann, 2<sup>nd</sup> by Gessner to allow Rinderknecht to proceed with Much property addition, all present aye, motion carried.

- g. UV System connector needs to be replaced. Cross shared that connector is only \$50-\$100 plus labor. G&H will be contacted. Bulb stock is ok now, but will need to be purchased in the future. Motion by Gardemann, 2<sup>nd</sup> by Gessner, all present aye motion carried for Bruce to proceed with replacement.

**Adjournment:** At 8:17 p.m. Carolan moved to adjourn, Gardemann seconded, all present aye, motion carried.

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Jan Mattson – Mayor

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Keri Touro – City Clerk